



# Marina User Policies and Rules

## Moorage Fees

- Moorage Agreements and proof of insurance are required for all moorage
- Berths are assigned to vessels based on length, which includes swim grids, motors, pulpits etc.
- Moorage is calculated on the length overall (LOA) of the vessel or the moorage slip, whichever is greater
- Annual moorage invoices are issued in February and full payment is required March 1<sup>st</sup> of each year
- Annual moorage not paid in full by March 1<sup>st</sup> is subject to cancellation

## Cancellation

- Guests wishing to cancel their annual moorage must provide notice in writing, prior to March 1st confirming cancellation
- There are no refunds for cancellations

## Reassignment of Berth

- Any change of ownership of the vessel must be reported to the Port Authority
- Vessel berths are not included in the sale of a vessel unless sold to an immediate relative (i.e., son, daughter, or spouse) only
- Should the Owner of a vessel decease, the vessel's berth may be passed on to an immediate relative (i.e. son, daughter, or spouse) only and said relative must be owner of the vessel. If berth is not utilized by an immediate relative, the boat must be removed and berth reassigned by the Port Authority
- Owners are to notify the Marina Coordinator if vacating berth for a period longer than three (3) days so that the berth may be temporarily re-assigned.
- Re-assignment of berths will be solely the responsibility of the Marina Coordinator. The Port Authority will retain moorage fees from berth re-assignment
- Tenants requesting change will be added to the "Tenants Requesting Change" list and will be allocated at the discretion of the Marina Coordinator or the Manager Marina Services based on size of vessel and on a first come first served basis

## Parking

- Annual Moorage may or may not include parking at each respective facility
- Owners in possession of a Parking Permit must have it prominently displayed on the dashboard of the owner's vehicle while parking at the designated Marina
- Parking Permits entitle an owner to park one vehicle per moored vessel
- Agents, guests or invites of the owner must abide by the parking regulations and costs at the respective marina facilities

## Launching

- Launching is only available at Clutesi Haven Marina.
- Annual Moorage tenants have access to the launch ramps at Clutesi Haven only upon providing the Owner's name and moorage slip to the launch ramp attendant. Otherwise, launching fees apply for single use at Clutesi Haven Marina.
- Launching is on a first come first served basis. No powering onto trailers.

### Boat Camping

- No person is permitted to use his or her vessel as a residence (live aboard) while moored
- Boat camping must be reserved at the marina office through the Marina Coordinator; fees apply. Boat camping is only allowed up to a maximum of 2 weeks unless approved by Manager Marina Services.

### Fueling

- No fueling of vessels permitted while at berth
- Vessel fueling must occur at designated floats
- Day to day storage of fuel in transportable containers is not permitted within the marinas

### Electrical

- All electrical service connections between the Port Authority electrical outlets and the vessel, and all electrical equipment on board must conform to applicable electrical codes.
- Extension cords must be a minimum of 12 gauge if the cord is 75 feet or less and 10 gauge for cords longer than 75 feet.
- The Port Authority does not guarantee the continuity of utility services to a vessel, and specifically with regard to electrical service, does not guarantee the continuity or characteristics of such service and its compatibility with the vessel electrical circuit protector if any

### Security

- Vessel Owners will not lend or distribute card lock passes or gate access keys
- If card lock or key is lost, it will be reported to the Marina Coordinator or Manager Marina Services
- Tenants will ensure security gates are locked upon entering/exiting the marina.