



PORT ALBERNI PORT AUTHORITY

COMPOSITION PLAN FOR THE BOARD OF DIRECTORS

Background

The *Canada Marine Act* (“CMA”) and the Port Alberni Port Authority’s Letters Patent prescribe the qualifications for directors, terms and circumstances under which directors will cease to hold office. In general, directors must have generally acknowledged and be accepted as possessing stature within the transportation industry or the business community. In addition, those directors nominated by the Minister of Transport in consultation with the classes of users described in the Port Alberni Port Authority’s Letters Patent must also have relevant knowledge and extensive experience related to the management of a business, or to the operation of a port or maritime trade.

In addition, the Port Alberni Port Authority’s Letters Patent describes the membership and mandate of the Port Advisory Nominating Committee (“PANC”) and the various government bodies or other authorities who appoint directors to the Port Alberni Port Authority’s Board.

Composition of Current Board of Directors

Currently the Port Alberni Port Authority’s Board of Directors is made up of the following individuals, all of whom meet the qualifications prescribed in the CMA:

Board Member(s)	Appointing Body	Term	End of Current Term
Shelley Chrest	Federal Minister	3 Years	September 6, 2021
Cynthia Dick	Province of British Columbia	3 Years	October 24, 2021
Ken McRae	City of Port Alberni	3 years	June 20, 2021
Dennis Jonsson	Minister/User Group	2 years	June 24, 2020
Ron Crema	Minister/User Group	3 year	June 20, 2021
Allan Haggard	Minister/User Group	2 years	June 24, 2020
Jeff Cook	Minister/User Group	3 years	September 8, 2021

The balance of skills and experience of the current Board not only meets the requirements of the CMA, but also meets the needs of the Port Alberni Port Authority’s Letters Patent. The skill sets include expertise or experience as described in the attached Skills Matrix.

Recommendations

1. It is recommended that directors be appointed with the following skills:
 - Marine Related: Coastal and/or Deep Sea shipping service, Marina Management, Ship construction or repair.
 - Business: Banking/Finance, Property Development, Strategic Planning, Human Resources, Accounting, Legal
 - Engineering/Construction: Professional Engineer, Project Management
 - Government/Politics: Bureaucratic experience on a Federal or Provincial level

Submitted by the Board of Directors
Port Alberni Port Authority